



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. JAMES E. BALL
2. JOE DAVIS, III
3. BILLIE JO UNDERWOOD
4. CHARLES F. GRUBER

November 5, 2019

Neopost USA, Inc.
c/o Accurate Control Equipment, Inc.
30652 Sgt E I Boots Thomas Drive
Spanish Fort, AL 36527
ATTN: Randall Stabb

REFERENCE: Lease of One (1) Postage Machine for the Baldwin County Sheriff's Office
Located in Robertsdale, Alabama

Dear Mr. Stabb:

The Baldwin County Commission during their regularly held meeting on November 5, 2019, approved the lease of one (1) postage machine/letter opener off the State of Alabama bid for the for thirty-six (36) months as follows:

Baldwin County Sheriff's Office – Robertsdale, AL

Neopost Model IN360P5 – IN 360 Base w/5 lb. Integrated Weigh Platform, Moistener & Catch Tray
Rate Protection
Accounting Package
Full Coverage Maintenance Contract
\$257.52 per quarter - \$1,030.08 per year

Please find attached your copy of the executed Agreements. Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL, 36507.

If you have any questions, please call the Purchasing Director, Wanda Gautney at (251) 580-2520.

Sincerely,

BILLIE JO UNDERWOOD, Chairman
Baldwin County Commission

BJU:wg Item #BE6

Attachment

cc: Wanda Gautney, Purchasing Director

Section (A) Office Information

Office Number	Office Name	Phone #	Date
601	Accurate Control Equipment Inc.	(251) 928-4976	10/07/2019

Section (B) Billing Information

Company Name	BALDWIN COUNTY COMMISSION		
DBA			
Billing Address	312 COURTHOUSE SQ STE 11		
City State Zip+4	BAY MINETTE	AL	36507-4809
Contact Name	FINANCE ACCOUNTS PAYABLE	Phone	(251) 580-2520
Contact Title		Fax	(251) 580-2536
Email Address		PO #	

Section (C) Installation Information (if different from billing information)

Company Name	ROBERTSDALE SHERIFFS OFFICE		
Installation Address	18126 COUNTY RD 54		
City State Zip+4	ROBERTSDALE	AL	36567
Contact Name	CONNIE DUDGEON	Phone	(251) 580-2508
Contact Title	DIRECTOR OF BUDGET & FIN	Fax	(251) 508-2561
Email Address	CDUDGEON@BALDWINCOUNTYAL.GOV		
Main Post Office		PO 5-Digit Zip Code	

Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	IN360-P5	IN360 Series Base w/5lb Integrated Weigh Platform, Moistener & Catch Tray

Section (E) Lease Payment Information & Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt Certificate attached	Number of Months		Monthly Payment (Plus applicable taxes)
	First	36	\$85.84
Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually	Current Lease Number: [REDACTED]		
Billing Method: <input checked="" type="checkbox"/> Standard <input type="checkbox"/> Arrears	<input type="checkbox"/> ACH (Customer to submit authorization form)		

Section (F) Postage Meter & Postage Funding Information

Meter Model	IN360AI	Machine Model	IN360-P5
Postage Funding Method:		Postage Funding Account:	
<input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input checked="" type="checkbox"/> ACH Debit (Submit customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form)		<input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
Agency Code	[REDACTED]	Sub Agency Code	[REDACTED]
Existing Account Number: [REDACTED]			

Service Products (Check all that apply)

- Online Postal Rates iMeter™ App (SP10)
- Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
- Online E-Services iMeter™ App (SP30)
- NeoShip PLUS (EP70PLUS)
- NeoShip Install & User Guide (EP70GUIDES)
- RunMyMail 3G/4G Cell Service
- Maintenance
- Installation/Training
- Software Support for premise (non-cloud) solutions

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here _____.

This document consists of a Government Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Dealer-v4-16), which are also available at <https://www.neopost.com/terms/government-equipment-lease-terms-usps-dealer-v4-16.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature: Billie Jo Underwood Print Name and Title: Billie Jo Underwood Date Accepted: 11/5/19
 Accepted by Neopost USA and its Affiliates: Catherine Brausted Date Accepted: 10/14/19

